

PAC (Permanent Access Card) APPLICATION OVERVIEW



STEP 1 - DOCUMENT SUBMISSION

All necessary documents shall be sent to the Airport Director for PAC application.



STEP 2 - COMPLETE THE ONLINE TRAINING COURSE

The applicant is required to complete the online training provided by the Airport Operator on the use and management of the access card, and passes the examination.



STEP 3 - BACKGROUND CHECK

After receiving all necessary documents, the application will be sent to GTVA(Background check group) for background check. These checks can take between 3 and 4 weeks.

Possible outcome of the Background check is:

- Approved : PAC can be issued; or
- Rejected : PAC cannot be issued. The Sponsoring Organization will be notified by letter.



STEP 4 - NOTIFY BY EMAIL

Once the Airport Access Card is approved, the relevant QR code for card collection will be sent by Airport Access Card Issuing Office to the contact person email address.



STEP 5 – PAC ISSUANCE

For PAC collection, the applicant shall present his/her valid Identification document and relevant QR code to the AACIO personnel. For renewing, the applicant needs to return his/her existing PAC when collecting his/her new PAC.

For inquiry, please contact our Security Office via E-mail to:
security@macau-airport.com.